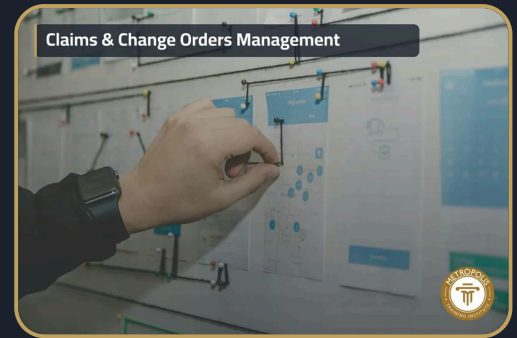




Claims & Change Orders Management

إدارة المطالبات والأوامر التغييرية



A specialised programme in claims and change order management in construction projects. Learn preparation, analysis, calculating cost and time impact, and negotiation strategies.

training hours

22

Delivery

In-person / Live online

Fees

950 USD

Programme code

CVM

Who should attend

- Contracts and claims engineers in contracting and consulting firms
- Project managers and quantity surveyors
- Employer representatives involved in reviewing claims
- Lawyers and arbitrators in construction disputes

Entry requirements

- Work in contracts, claims, project management or quantity surveying, or a legal background in construction disputes
- Basic familiarity with construction contracts and project delivery makes the extension of time and financial impact modules easier to follow

What you will learn

- Classifying project changes, issuing change orders and documenting them
- Preparing the claim file: contractual basis, evidence and causation analysis
- Estimating extensions of time using recognised delay analysis methods
- Calculating the financial impact of changes, delays and indirect costs
- Negotiating the settlement of claims and preventing their escalation into disputes

What the fee includes

- 22 training hours in evening lectures with Eng. Alaa Al-Hamaideh
- Programme course material in 5 intensive training units
- Workshops and real-life case studies in delay analysis and quantifying financial impact

- No prior experience in preparing claims is required; the programme starts by defining variations and claims
- Accredited certificate of completion from Metropolis Training Institute
- Training supplies
- For online training: access to the Metropolis learning platform and recorded lectures for review

Assessment and certificate

- **Assessment method:** Participants are assessed on attendance and participation in the practical workshops and case studies: extension of time (EOT) and critical path analysis, calculating the financial impact of change orders, and a practical exercise in presenting and submitting a construction claim.
- **Certificate:** Accredited certificate of completion from Metropolis Training Institute (22 training hours), issued digitally with the option of requesting a printed copy.

Course outline

Variations in Construction Projects

- Definition and overview (Definition and Overview).
- The limits of the right to issue change orders, and their types.
- Valuation and payment of variations (Valuation).
- Impact on the completion period and the resulting consequences.

Claims in Construction Projects

- Types and causes of construction claims.
- Managing claims and their procedures under the contract.
- Claim presentation methodology.
- Important considerations before writing the claim.

Comparison and Extension of Time

- The fundamental differences and when to choose between the two routes.
- Causative events and types of delay.
- Critical Path Delay.
- The difference between disruption (Disruption) and delay.

Financial Impact

- Definition and overview.
- Types of costs in construction claims.
- A practical example of calculating the financial impact of claims and variations.

Upcoming sessions

City	Delivery	Start	Days / time
Riyadh	In-person	16 November 2026	السبت، الاثنين، الأربعاء 6-8 م

Trainer

- **Eng. Alaa Al-Hamaideh** – Engineering Contracts Management



Enrol

<https://metropolis.training/en/pages/training/upcoming-courses/register.html?program=CVM>

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